

Albion College
Eric Scott

September 8th, 2022

We are pleased to confirm all your team's arrangements for your tour to Europe. Please discuss and/or share the contents of this with all your participants. This is very important and all of your participants should understand its contents.

Accommodation, meals and sport:

January 2nd – 5th, 2023 – Edinburgh

Teams: Women's College Soccer Team.
Sport program: One game will be arranged.
Accommodation: This hotel is a 6-minute walk from Brunstane railway station, 14 minutes' walk from Portobello Beach and 5 miles from Edinburgh Castle. Including complimentary Wi-Fi and flat screens. Parking is free. Other amenities include a restaurant, a casual bistro, and a relaxed bar. There's also a spa with a steam room, plus an indoor pool, a gym, and meeting rooms. For now, we have booked 1 triple room with 3 twin beds, 11 double rooms with 2 twin beds and 1 single room.
Meals: Daily breakfast and dinner is included.
First meal: Dinner – January 2nd, 2023
Last meal: Breakfast – January 5th, 2023
All meals will be served in the hotel.
WiFi costs: Free of charge
Accomm. Address: Best Western Kings Manor Hotel
100 Milton Rd E, Edinburgh EH15 2NP,
United Kingdom
Phone: +44 333 003 4179
Website hotel: [Click here](#)

January 5th – 8th, – Edinburgh

Teams: Women's College Soccer Team.
Sport program: One game will be arranged.
Accommodation: This hotel is in a Georgian building about 1 mile from Haydock Racecourse and 5 miles from St Helens town center. All rooms feature free Wi-Fi and flat-screen TVs, as well as iPod docks, work desks, hairdryers, and tea and coffeemaking facilities. Amenities include a restaurant which serves modern British and European cuisine, a bistro, and a casual lounge bar. There's also a health center with an indoor pool, sauna, and steam room, plus a gym; spa treatments are available for a fee. A business center, meeting rooms are also available. For now, we have booked 1 triple room with 3 twin beds, 11 double rooms with 2 twin beds and 1 single room.
Meals: Daily breakfast and dinner is included.
First meal: Dinner – January 5th, 2023
Last meal: Breakfast – January 8th, 2023
All meals will be served in the hotel
WiFi costs: Free of charge

PREMIER INTERNATIONAL TOURS

Accomm. Address: Mercure Haydock Hotel
Penny, LANE
WA119SG HAYDOCK
UNITED KINGDOM
Phone: +44 1942 559940
Website hotel: [Click here](#)

The above-mentioned accommodations may require a cash damage/security deposit in local currency (approx. \$ 100.00-\$400.00) from the group upon arrival and check in, so please be prepared for this. This deposit is refundable upon check out provided there is no damage to the accommodation/rooms.

Please notice that drinks (such as bottled water, sodas) during the meals are not included. We have requested that our groups be served with tap water on the table, however, in some countries this might not be offered. For breakfast tea and coffee is included and in most cases milk & juice.

Guide services:

A representative (tour manager) will be with your group throughout your stay. This person is the main contact between your group and Premier International Tours. If problems arise, please discuss these with tour manager first before you call our offices since they are on the ground and more able to resolve issues at the destinations. Your representative will help plan your daily schedule and help in the event of any unforeseen problems or changes. This representative is not a professional city tour guide(s), although he/she will have general knowledge of the cities you are staying in and the surrounding areas. Please find below a job description of our representatives.

- Be with the group from arrival till the last evening. Join them during transfers to the accommodation, location where meals are served, fields, game events and excursions.
- Discuss the program in advance with club contact. Create a good relationship with the club contact and driver (if group has a private bus available).
- Translate where necessary.
- Make sure group behaves correctly; attend opening, finals, award ceremonies, and other organized activities.
- Mediate in case of damages or conflicts with/to accommodation, busses, etc. Make sure to make a report of this.
- Support the group in case of visit police station (theft) and/or hospital.

It is very important that the group leader sits down with the guide upon arrival and discusses the daily program and sightseeing activities planned. Then, during the trip the group leader should also discuss each day with the guide the program for the next day in case of any last-minute changes so the guide can communicate any changes to other parties (hotel staff for meals, bus driver, etc.)

Please note that it is customary to tip the guide at the end of the trip if the guide has done a good job. We highly recommend collecting approx. \$10.00-\$20.00 per person (local currency) for each guide for the trip.

Ground transportation:

During your stay two private busses will be available exclusively for your group. The motor coach can be used for excursions and all local transportation (such as transfers to/from the friendly game locations and for sight-seeing). You have a maximum of 600 kilometers available per bus. The following restrictions have been set by the European transportation departments:

PREMIER INTERNATIONAL TOURS

- The bus driver can drive a maximum of 9 hours per day and can be on duty for 12 hours (so 3 hours wait/rest time during a day). Twice a week the driver may use the bus 10 hours. This is usually used for long transfers from country to country.
- Each day the bus driver must have an 11 hours rest period between his transportation duties.
- During transfers every 4 hours the driver must make a 45-minute required rest stop.

It is also customary to tip the bus driver if you have a private bus throughout the trip and the same bus driver throughout the trip. We recommend approx. \$5.00-\$10.00 per person for this, see below for when you have different bus drivers:

- If you only have the driver one day and no special services – tipping isn't necessary
- If you have a driver for 2 or more days – highly recommend tipping
- You can ask the tour manager to check with the driver on day one if they will be with you the whole trip and if not, they can confirm when the change will be made. Based on this you can tip accordingly.

Air transportation/flights:

We have booked the following flights for your group (26 people):

January 1	DL 132	Detroit DTW – Amsterdam AMS	4:22PM – 5:55AM (Jan. 02)
January 2	KL 1277	Amsterdam AMS – Edinburgh EDI	8:10AM – 8:35AM
January 8	KL 1077	Manchester MAN – Amsterdam AMS	9:05AM – 11:30AM
January 8	DL 137	Amsterdam AMS – Detroit DTW	12:50PM – 3:33PM

Seat assignments:

Around 90 days before departure we will send the team manager or coach a list to fill out with the official names (as per passport) for the airline. Passengers can add seat requests to this spreadsheet such as 'window seat' or 'aisle seat' or who wants to be seated together. These requests **cannot** be guaranteed. American Airlines will assign seats at the time of ticketing. Passengers can access their reservation using their PNR/Record Locator and last name online at the airline's website (American Airlines) to change their seating assignments.

Check in:

Passengers can check in for their flight online 24 hours prior to their departure.

Airline Tickets:

Airline tickets will be forwarded to the group leader approx. 2-3 weeks prior to departure after the final names have been supplied to us by the group leader and we have received full payment from all travelers. When airline tickets are sent, we will also include instructions on how, when and where the group passengers can check in and how to make flight changes while traveling if necessary.

Groups will check in at the airport, allow for 3 hours prior to departure.

Information for flights in case of flight changes or cancellations:

Please note that your group is booked through the group departments of airlines under group fare guidelines and conditions. Many times, we must go through the group department of the airline to change flights for the group or individual passengers, etc. Therefore, please follow these guidelines with any flight cancellations or changes during the trip.

- In case of any flight delays that will result in missing a connection or any flights that are cancelled, always first work with an airline representative at the airport to fix the issue and get the group on other flights.
- If any individuals want to change flights (dates only, routing changes not permitted), then individuals should contact the airline first to see if the change can be made. If the change cannot be made by the airline, contact us and we will contact the airline group department and attempt to make the change. Please note that the group departments of airlines are closed on the weekends, so we have some limitations.

Sightseeing activities/excursions:

Included below are the excursion options we offer. We offer the service to pre-book 1 or more of these excursion options but not later than **90 days** prior to departure.

Referees:

For your games a referee(s) will be provided.

Day by Day Itinerary

Putting together your day-by-day itinerary is a complicated process since there are various items/tour components to take into consideration which makes it a multi-step process.

1. We create a provisional itinerary which will be similar to the itinerary included in the proposal you received from us before booking your tour. After that, we would like to know at least 90 days before departure which specific excursions your group would like to book. We will not be able to book these excursions right away because we need to wait for the game schedule which will be available approx. two weeks before departure. So, they are subject to availability at that time.
2. Then we start working on your team's game schedule.
It is common that we won't know your team's game schedule until approx. 1-3 weeks prior to your departure because:
 - a) Many international teams - local teams at your travel destinations - will only find out 3-4 weeks prior to your tour dates what kind of league games they need to play and when they are available to play against your team.
 - b) Many of the clubs in Europe use community/municipal courts and these cities won't release these courts until 2-3 weeks prior to the assigned games.
 - c) After your games are assigned, we need some additional days to plan the excursions you would like to have pre booked.

This is all time consuming since it is a lot like a puzzle which will come together bit by bit/piece by piece. This the reason we are not able to send you the final itinerary as soon as you and your travelers would like. We strive to have a final itinerary available between 1-3 weeks prior to departure.



People not booking arrangements through Premier International Tours:

Please be aware that we cannot provide any transportation from or to the airport or for any pre-arranged group tour activities (sightseeing excursions, etc.) or any transportation arranged for the group for individuals which did not book the tour package with Premier International Tours. Because of liability/law issues with our suppliers (Bus Company, etc.) persons who booked their own flights and accommodation are not allowed to just join the group on bus transfers arranged for the group.

If you have anyone who wants to join the group later in the booking stage, please contact us no later **than 90 days before the departure** date and we will try to accommodate the requests.

General Participation Conditions:

We again strongly encourage your participants to review the General (Cancellation) Conditions and General Information document on your group website page to make sure all participants are aware of/understand these conditions to avoid any misunderstandings.

Final payment:

Please notice that delayed payments (within 6 weeks prior to departure) must be done by cashier's checks or credit cards. We will release the travel documents and travel information after receipt of full payment of ALL travelers.

Group arrangements:

This is a group tour arrangement. The participant prices are based on the number of people traveling. If this number goes up or down the participant prices will be adjusted as per your proposal.

Documents you will receive from us:

- Final itinerary: 1-3 weeks prior to departure.
- Airline tickets: 2-3 weeks prior to departure.

Touristic information Edinburgh-Glasgow

Recognized as the capital of Scotland since at least the 15th century, Edinburgh is home to the Scottish Parliament and the seat of the monarchy in Scotland. Historically part of Midlothian, the city has long been a center of education, particularly in the fields of medicine, Scottish law, literature, the sciences and engineering. The city's historical and cultural attractions have made it the United Kingdom's second most popular tourist destination after London, attracting over one million overseas visitors each year.

EDINBURGH CASTLE:

Price: Adults \$29.00 per person, U16's \$17.00

Edinburgh Castle is a historic fortress which dominates the skyline of the city of Edinburgh, Scotland, from its position on the Castle Rock. Archaeologists have established human occupation of the rock since at least the Iron Age. As one of the most important strongholds in the Kingdom of Scotland, Edinburgh Castle was involved in many historical conflicts from the Wars of Scottish Independence in the 14th century to the Jacobite rising of 1745. Research undertaken in 2014 identified 26 sieges in its 1,100-year-old history, giving it a claim to having been "the most besieged place in Great Britain and one of the most attacked in the world".

HOLYROOD PALACE:

Prince Charles Edward Stuart, better known as Bonnie Prince Charlie, brought the Palace of Holyroodhouse to life in 1745 when he set up court for six weeks and the Palace became the symbolic residence of the Stuart Prince in his Scottish capital. Today, the Queen of England take residency in the palace for Holyrood week, which is usually the end of June into the first week of July.

Minimum of 15 people and currently a maximum of 30 people

Adult = \$29.00 per person

18 years – 24 years = \$20.00 per person

5 years – 17 years = \$18.00 per person

Under 5 years = \$0.00 when with a full paying adult

LOCH LOMOND:

Loch Lomond is a freshwater Scottish loch which crosses the Highland Boundary Fault. It is the largest inland stretch of water in Great Britain by surface area. The loch contains many islands, including Inchmurrin, the largest fresh-water island in the British Isles. Loch Lomond is a popular leisure destination and is now part of Trossachs National Park which was established in 2002. Free Admission.

ST. GILE'S CATHEDRAL:

St Giles' Cathedral is the historic City Church of Edinburgh. With its famed crown spire, it stands on the Royal Mile between Edinburgh Castle and the Palace of Holyroodhouse. Also known as the High Kirk of Edinburgh, it is the Mother Church of Presbyterianism and contains the Chapel of the Order of the Thistle; Scotland's chivalric company of knights chosen by The Queen. Guided Tour. Monday to Friday between 10am and 6pm. Saturday 9am – 5pm and Sunday 1pm – 5pm.

Adult = £7.00 per person

Concession (Over 60 Years or Student) = £6.00 per person

Children Under 14 Years = £5.00 per person

PREMIER INTERNATIONAL TOURS

IBROX PARK:

Visit the legendary stadium of the Rangers FC.

Tours are available Thursday's, Friday's, Saturday's (except on matchdays) and Sunday's (except on matchdays)

Adult = \$26.00 per person

Over 65 years = \$15.00 per person

Under 18 years = \$15.00 per person

Under 5 years = \$0.00 when with a full paying adult

CELTIC STADIUM:

Visit the legendary stadium of the Celtic FC.

Tours are available Monday – Sunday (except on Matchdays)

Adult = \$24.00 per person

Over 65 years = \$19.00 per person

Under 12 years = \$15.00 per person

Student with valid Student ID = \$19.00 per person

Under 5 years = \$.00 when with a full paying adult.

Prices and availability for these excursions may change a little by the time of booking

Touristic information Chester/Manchester and Northwest England

Recommend excursion(s) to pre-book: STADIUM TOURS

STADIUM TOURS

Price Old Trafford: Adult \$38.00-Under 16s \$24.00

Price Etihad: Adult \$42.00-Under 16s \$29.00 (Also includes City Football Academy Tour)

Price Anfield: Adult \$27.00, Students \$21.00, Under 16s \$17.00

NATIONAL FOOTBALL MUSEUM

Price: Free of charge

The National Football Museum is a museum at the Urbis building in Manchester city centre founded to preserve, conserve and interpret several important collections of association football memorabilia. The museum was originally situated in Deepdale, Preston, Lancashire, but moved to Manchester in 2012.

IMPERIAL WAR MUSEUM

Price: Free

Visit the award-winning IWM North to discover powerful stories that reveal how war shapes lives, from a soldier's last letter home to the twisted steel of New York City's World Trade Center. Housed in Daniel Libeskind's iconic building representing a globe torn apart by conflict, IWM North offers a free day out like no other.

TRAFFORD CENTER

Price: Free

The Trafford Centre is a largest indoor shopping center in Western Europe and leisure complex in Greater Manchester, England. Situated in the Metropolitan Borough of Trafford, the Centre is situated close to the Trafford Park industrial estate and lies approximately five miles west of Manchester city center.

THE BEATLES MUSEUM

Price: Adult \$25.00, Under 16s \$13.00

The Beatles Story is a visitor attraction dedicated to the 1960s pop group The Beatles in Liverpool, England.

BLACKPOOL PLEASURE BEACH

Price: Vary due to season and opening times

Blackpool Pleasure Beach is an amusement park and resort situated along the Fylde coast in Blackpool, Lancashire, England. It is one of the top twenty most-visited parks in the world.

JORVIK VIKING MUSEUM- YORK

Price: Adult: \$15.00 AND U16 \$12.00

Visitors are taken back to 5:30 pm 25 October 975 AD in a time-capsule, and then embark on a tour of a reconstructed Viking settlement which includes Viking voices speaking in Old Norse, as well as aromas and "life-like animated figures, made by laser technology from skeletons found on the site. "Beyond this is an museum area, which combines an exhibition of some 800 finds from the site with interactive displays and the opportunity to learn about tenth-century life and to discuss it with "Viking" staff. Among the exhibits is a replica of the Coppergate Helmet, which was found near the site of the center and is now in the Yorkshire Museum.

Prices and availability for these excursions may change a little by the time of booking.