

Conrad Weiser  
Sean McKee

January 31, 2023

We are pleased to confirm all your team's arrangements for your tour to Europe. Please discuss and/or share the contents of this with all your participants. This is very important and all of your participants should understand its contents.

**Accommodation, meals and sport:**

**August 2<sup>nd</sup> – August 6<sup>th</sup>, 2023 – London-England.**

Teams: One High School boys' soccer team.  
Sport program: Two games per team will be arranged.  
Accommodation: This hotel is 15 minutes from Central London, 9 miles from Windsor Castle and 10 miles from the Royal Botanic Gardens, Kew. All rooms offer free Wi-Fi, flat-screen TVs and minifridges, plus tea and coffeemaking facilities. The hotel also has a casual Italian restaurant and a relaxed cafe/bar, along with a gym. For now, we have booked 4 triple rooms, 9 double/twin rooms and 8 single rooms.  
Meals: Daily breakfast and dinner is included.  
First meal: Dinner August 2<sup>nd</sup>, 2023  
Last meal: Breakfast August 6<sup>th</sup>, 2023  
All meals will be served in the hotel.  
WiFi costs: Free of charge  
Accomm. Address: Holiday Inn London – Heathrow Bath Road  
276 Bath Rd, Sipson  
West Drayton UB7 0DQ  
United Kingdom  
Phone: +44 20 3962 5800  
Website hotel: [Click here](#)

**August 6<sup>th</sup> – August 10<sup>th</sup>, 2023 – London-England.**

Teams: One High School boys' soccer team .  
Sport program: Two games per team will be arranged.  
Accommodation: This hotel is 3 miles from Meudon-Val-Fleury RER station, 6 miles from the Château de Versailles and 10 miles from the Paris Airport. All rooms have private bathrooms with tubs and showers, as well as minibars, flat-screen TVs and free Wi-Fi. Amenities include meeting space and a French restaurant. There's also free access to a nearby sports club featuring a heated outdoor pool, a hammam (Turkish Bath), a Jacuzzi, a fitness area, and squash and tennis courts. For now, we have booked 4 triple rooms, 9 double/twin rooms and 8 single rooms.  
Meals: Daily breakfast and dinner is included.  
First meal: Dinner, Thursday August 6, 2023  
Last meal: Breakfast, Monday August 10, 2023  
All meals will be served in the hotel.  
WiFi costs: Free of charge

Accomm. Address: Hôtel Forest Hill Meudon-Vélizy  
40 Avenue du Maréchal de Lattre de Tassigny,  
92360 Meudon, France  
Phone: +33 1 46 30 22 55  
Website – [click here](#)

The above-mentioned accommodations may require a cash damage/security deposit in local currency (approx. \$ 100.00-\$400.00) from the group upon arrival and check in, so please be prepared for this. This deposit is refundable upon check out provided there is no damage to the accommodation/rooms.

Please notice that drinks (such as bottled water, sodas) during the meals are not included. We have requested that our groups be served with tap water on the table, however, in some countries this might not be offered. For breakfast tea and coffee is included and in most cases milk & juice.

### **Guide services:**

A representative (tour manager) will be with your group throughout your stay. This person is the main contact between your group and Premier International Tours. If problems arise, please discuss these with tour manager first before you call our offices since they are on the ground and more able to resolve issues at the destinations. Your representative will help plan your daily schedule and help in the event of any unforeseen problems or changes. This representative is not a professional city tour guide(s), although he/she will have general knowledge of the cities you are staying in and the surrounding areas. Please find below a job description of our representatives.

- Be with the group from arrival till the last evening. Join them during transfers to the accommodation, location where meals are served, fields, game events and excursions.
- Discuss the program in advance with club contact. Create a good relationship with the club contact and driver (if group has a private bus available).
- Translate where necessary.
- Make sure group behaves correctly; attend opening, finals, award ceremonies, and other organized activities.
- Mediate in case of damages or conflicts with/to accommodation, busses, etc. Make sure to make a report of this.
- Support the group in case of visit police station (theft) and/or hospital.

It is very important that the group leader sits down with the guide upon arrival and discusses the daily program and sightseeing activities planned. Then, during the trip the group leader should also discuss each day with the guide the program for the next day in case of any last-minute changes so the guide can communicate any changes to other parties (hotel staff for meals, bus driver, etc.)

Please note that it is customary to tip the guide at the end of the trip if the guide has done a good job. We highly recommend collecting approx. \$10.00-\$20.00 per person (local currency) for each guide for the trip.

### **Ground transportation:**

During your stay a private bus will be available exclusively for your group. The motor coach can be used for excursions and all local transportation (such as transfers to/from the friendly game locations and for sight-seeing). You have a maximum of 800 kilometers available. The following restrictions have been set by the European transportation departments:

- The bus driver can drive a maximum of 9 hours per day and can be on duty for 12 hours (so 3 hours wait/rest time during a day). Twice a week the driver may use the bus 10 hours. This is usually used for long transfers from country to country.
- Each day the bus driver must have an 11 hours rest period between his transportation duties.
- During transfers every 4 hours the driver must make a 45-minute required rest stop.

It is also customary to tip the bus driver if you have a private bus throughout the trip and the same bus driver throughout the trip. We recommend approx. \$3.00-\$5.00 per person per day for this, see below for when you have different bus drivers:

- If you only have the driver one day and no special services – tipping isn't necessary
- If you have a driver for 2 or more days – highly recommend tipping
- You can ask the tour manager to check with the driver on day one if they will be with you the whole trip and if not, they can confirm when the change will be made. Based on this you can tip accordingly.

### **Air transportation/flights:**

We have booked the following flights on American Airlines for your group:

AA 104	01AUG	New York JFK-London LHR	1010P	1020A+1
AA 045	10AUG	Paris CDG-New York JFK	1215P	240P

### **Seat assignments:**

Around 90 days before departure we will send the team manager or coach a list to fill out with the official names (as per passport) for the airline. Passengers can add seat requests to this spreadsheet such as 'window seat' or 'aisle seat' or who wants to be seated together. These requests **cannot** be guaranteed. American Airlines will assign seats at the time of ticketing. Passengers can access their reservation using their PNR/Record Locator and last name online at the airline's website (American Airlines) to change their seating assignments.

### **Check in:**

Passengers can check in for their flight online 24 hours prior to their departure.

### **Airline Tickets:**

Airline tickets will be forwarded to the group leader approx. 2-3 weeks prior to departure after the final names have been supplied to us by the group leader and we have received full payment from all travelers. When airline tickets are sent, we will also include instructions on how, when and where the group passengers can check in and how to make flight changes while traveling if necessary. Groups will check in at the airport, allow for 3 hours prior to departure.

### **Information for flights in case of flight changes or cancellations:**

Please note that your group is booked through the group departments of airlines under group fare guidelines and conditions. Many times, we must go through the group department of the airline to change flights for the group or individual passengers, etc. Therefore, please follow these guidelines with any flight cancellations or changes during the trip.

- In case of any flight delays that will result in missing a connection or any flights that are cancelled, always first work with an airline representative at the airport to fix the issue and get the group on other flights.

- If any individuals want to change flights (dates only, routing changes not permitted), then individuals should contact the airline first to see if the change can be made. If the change cannot be made by the airline, contact us and we will contact the airline group department and attempt to make the change. Please note that the group departments of airlines are closed on the weekends, so we have some limitations.

**Sightseeing activities/excursions:**

Included below are the excursion options we offer. We offer the service to pre-book 1 or more of these excursion options but not later than **90 days** prior to departure.

**Referees:**

For your games a referee(s) will be provided.

**People not booking arrangements through Premier International Tours:**

Please be aware that we cannot provide any transportation from or to the airport or for any pre-arranged group tour activities (sightseeing excursions, etc.) or any transportation arranged for the group for individuals which did not book the tour package with Premier International Tours. Because of liability/law issues with our suppliers (Bus Company, etc.) persons who booked their own flights and accommodation are not allowed to just join the group on bus transfers arranged for the group.

If you have anyone who wants to join the group later in the booking stage, please contact us no later than **90 days before the departure** date and we will try to accommodate the requests.

**General Participation Conditions:**

We again strongly encourage your participants to review the General (Cancellation) Conditions and General Information document on your group website page to make sure all participants are aware of/understand these conditions to avoid any misunderstandings.

**Final payment:**

Please notice that delayed payments (within 6 weeks prior to departure) must be done by cashier's checks or credit cards. We will release the travel documents and travel information after receipt of full payment of ALL travelers.

**Group arrangements:**

This is a group tour arrangement. The participant prices are based on the number of people traveling. If this number goes up or down the participant prices will be adjusted as per your proposal.

**Documents you will receive from us:**

- Final itinerary: 1-3 weeks prior to departure.
- Airline tickets: 2-3 weeks prior to departure.

Should you have any questions please do not hesitate to contact me.

Sincerely yours,

Loek van Zijl  
President Premier International Tours

## **SIGHTSEEING IN LONDON**

Recommend excursion(s) to pre-book: LONDON STADIUM TOURS & LONDON EYE

### **LONDON STADIUM TOURS**

Price Wembley: Adults \$40.00 (Under 16s/Students \$26.00)

Price Emirates : Adults \$40.00 (Under 16s \$28.00)

Price Stamford Bridge : Adults \$36.00 (Under 15s \$25.00)

### **THE LONDON EYE**

Price: \$39.00 (Under 15s \$32.00)

The London Eye is a giant Ferris wheel on the South Bank of the River Thames in London, England. The entire structure is 35 meters (443 ft) tall and the wheel has a diameter of 120 meters (394 ft). It is the tallest Ferris wheel in Europe, and includes a 30-minute rotation, Samsung interactive capsule guides, and entry to 4D cinema experience.

### **TOWER OF LONDON**

Price: \$42.00 (Under 15s \$22.00)

The massive White Tower is a typical example of Norman military architecture, whose influence was felt throughout the kingdom. It was built on the Thames by William the Conqueror to protect London and assert his power. The Tower of London was built around the White Tower.

### **WINDSOR CASTLE**

Prices: Adults \$34.00 (Under 17s \$21.00)

A visit to the Castle includes the State Apartments, St George's Chapel and Queen Mary's Dolls' House. Windsor Castle is a royal residence at Windsor in the English county of Berkshire. The castle is notable for its long association with the British royal family and for its architecture.

### **HAMPTON COURT PALACE**

Prices: Adults \$32.00; U16's \$18.00

Hampton Court Palace is a royal palace in the London Borough of Richmond upon Thames, Greater London, in the historic county of Middlesex; it has not been inhabited by the British Royal Family since the 18th century.

### **LONDON DUNGEONS**

Prices: Adults \$36.00 (Under 15s \$28.00)

The London Dungeon is a London tourist attraction which recreates various gory and macabre historical events in a gallows humor style aimed at younger audiences. It uses a mixture of live actors, special effects and rides.

### **HARRY POTTER TOUR**

Prices: Adults \$73.00 (Under 15s \$55.00)

People all over the world have been enchanted by the Harry Potter films for over a decade. The wonderful special effects and amazing creatures have made this iconic series beloved to both young and old – and now the doors are open for everyone at the studio where it first began. From breathtakingly detailed sets to stunning costumes, props, and animatronics, Warner Bros. Studio Tour London provides a unique showcase of the extraordinary British artistry, technology and talent that went into making the most successful film series of all time.

Prices and availability for these excursions may change a little by the time of booking

## **SIGHTSEEING IN PARIS AND SURROUNDINGS**

### **1) LE LOUVRE MUSEUM**

Price: \$25.00 all expos

The Louvre or Louvre Museum is one of the world's largest museums and a historic monument. Nearly 35,000 objects from prehistory to the 21st century are exhibited over an area of 60,600 square meters (652,300 square feet). With more than 8 million visitors each year, the Louvre is the world's most visited museum.

### **2) EIFFEL TOWER**

Prices: \$23.00 2nd Floor and \$35.00 top of tower

The Eiffel Tower is an iron lattice tower located on the Champ de Mars in Paris. It was named after the engineer Gustave Eiffel, whose company designed and built the tower. Erected in 1889 as the entrance arch to the 1889 World's Fair, it has become both a global cultural icon of France and one of the most recognizable structures in the world. The tower is the tallest structure in Paris. Note: The Eiffel Tower Tour sells out fast. We encourage you to ask us to pre-book this as soon as you can. Please notice that we cannot pre-book this excursion because of security issues.

### **3) CHATEAU DE VERSAILLES**

Price: Adults \$22.00 and under 18s free (ID required).

The Palace of Versailles is a royal château in Versailles in the Île-de-France region of France. Court of Versailles was the center of political power in France from 1682, when Louis XIV moved from Paris, until the royal family was forced to return to the capital in October 1789 after the beginning of the French Revolution. Versailles is therefore famous not only as a building, but as a symbol of the system of absolute monarchy of the Ancien Régime. In order to get the most of your day in Versailles, we advise you to arrive when the Estate opens. Your visit must be made on the date indicated on the ticket.

### **4) CHAMPS ELYSEES AND ARC DE TRIOMPHE**

Price: Free

Possibly the most famous road in the world, the Champs-Élysées is a picturesque tree lined avenue that runs from the Arc de Triomphe towards the Louvre. It is an incredibly romantic place and a real symbol of Paris and France. The Arc de Triomphe is a stunning war monument that was commissioned by Napoleon in 1806 to honor his great victories.

### **5) CATACOMBS OF PARIS**

Prices: Booking mandatory 8 weeks in advance. Groups (minimum 10 people, maximum 20 people, booking is required) \$20.00 per person, U18'S \$17.00.

Through an in-depth path, the visitors discover the area thoroughly, like Décure's sculptures, the quarries footbath, the Sacellum Crypt, the spuchral lamp and Gilbert's tomb. The Catacombs of Paris are underground ossuaries in Paris, France which hold the remains of over six million people in a small part of the ancient Mines of Paris tunnel network. Located south of the former city gate "Barrière d'Enfer" (Gate of Hell) beneath Rue de la Tombe-Issoire, the ossuary was founded when city officials were faced with two simultaneous problems: a series of cave-ins starting in 1774 and overflowing cemeteries, particularly Saint Innocents.

Prices and availability for these excursions may change a little by the time of booking