

# PREMIER INTERNATIONAL TOURS

Capital Soccer Club  
Eric Bagley  
24 White Street  
Barre, VT 05641

October 27, 2021

Dear Eric,

We are pleased to confirm all your team's arrangements for your tour to Europe. Please discuss and/or share the contents of this with all your participants. This is very important and all of your participants should understand its contents.

### **Accommodation, meals and sport:**

Teams: One 2007-2008 boys' soccer team, one 2006-2007 boys' soccer teams and one 2007-2008 girls' soccer team.

Sport program: We will arrange 3 games per team (9 total). We booked as well one soccer field for 2 two-hour training sessions with your own coaching staff.

Accommodation: This all-suite hotel overlooks the Mediterranean Sea, and lies 1 km from the Santa Susanna train station and 9 km from the Jardí Botànic Marimurtra (botanical gardens). The suites come with flat-screen TVs, minibars and terraces, as well as living rooms with pull-out sofas. Room service is available. The hotel's garden has 2 pools, including a children's pool. Other amenities include a terrace bar and a buffet restaurant. Laundry services are available for a fee.

Meals: Daily breakfast and dinner is included.

First meal: Dinner April 17th, 2022

Last meal: Breakfast April 24th, 2022

All meals will be served in the hotel.

WiFi costs: Free of charge

Accomm. address: Aqua Hotel Montagut Suites Hotel  
Torrento de Can Gelat s/n  
08398 Santa Susanna, Spain  
Tel. +34 937 67 91 28  
<https://www.aquahotel.com/en/hotels/hotel-montagut-suites/>

The above-mentioned accommodations may require a cash damage/security deposit in local currency (approx. \$ 100.00-\$400.00) from the group upon arrival and check in, so please be prepared for this. This deposit is refundable upon check out provided there is no damage to the accommodation/rooms.

Please notice that drinks (such as bottled water, sodas) during the meals are not included. We have requested that our groups be served with tap water on the table, however, in some countries this might not be offered. For breakfast tea and coffee is included and in most cases milk & juice.

### **Guide services:**

A representative (tour manager) will be with your group throughout your stay. This person is the main contact between your group and Premier International Tours. If problems arise, please discuss these with your tour manager first before you call our offices since they are on the ground and more able to resolve issues at the destinations. Your representative will help plan your daily schedule and help in

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the event of any unforeseen problems or changes. This representative is not a professional city tour guide(s), although he/she will have general knowledge of the cities you are staying in and the surrounding areas. Please find below a job description of our representatives.

- Be with the group from arrival till the last evening. Join them during transfers to the accommodation, location where meals are served, fields, game events and excursions.
- Discuss the program in advance with club contact. Create a good relationship with the club contact and driver (if group has a private bus available).
- Translate where necessary.
- Make sure group behaves correctly; attend opening, finals, award ceremonies, and other organized activities.
- Mediate in case of damages or conflicts with/to accommodation, busses, etc. Make sure to make a report of this.
- Support the group in case of visit police station (theft) and/or hospital.

It is very important that the group leader sits down with the guide upon arrival and discusses the daily program and sightseeing activities planned. Then, during the trip the group leader should also discuss each day with the guide the program for the next day in case of any last-minute changes so the guide can communicate any changes to other parties (hotel staff for meals, bus driver, etc.)

Please note that it is customary to tip the guide at the end of the trip if the guide has done a good job. We recommend collecting approx. \$10.00-\$20.00 per person (local currency) for each guide for the trip. Because you have two busses, you will have 2 tour managers as well.

## **Ground transportation:**

During your stay a private bus will be available exclusively for your group. The motor coach can be used for excursions and all local transportation (such as transfers to/from the friendly game locations and for sight-seeing). You have a maximum of 700 kilometers available. The following restrictions have been set by the European transportation departments:

- The bus driver can drive a maximum of 9 hours per day and can be on duty for 12 hours (so 3 hours wait/rest time during a day). Twice a week the driver may use the bus 10 hours. This is usually used for long transfers from country to country.
- Each day the bus driver must have an 11 hours rest period between his transportation duties.
- During transfers every 4 hours the driver must make a 45-minute required rest stop.

It is also customary to tip the bus driver if you have a private bus throughout the trip and the same bus driver throughout the trip. We recommend approx. \$5.00-\$10.00 per person for this. Your group will have 2 busses; one bus for the boys' teams plus parents and one bus for the girls' team plus parents.

## **Air transportation/flights:**

The following flights have been booked for your group:

March 16	7:05PM	Departure flight Air Canada 822 from Montreal to Barcelona
March 17	8:20AM	Arrival Barcelona
March 24	1:15PM	Departure flight Air Canada 823 from Barcelona to Montreal
	3:35PM	Arrival Montreal

## **Seat assignments:**

Around 90 days before departure we will send the team manager or coach a list to fill out with the official names (as per passport or birth certificate) for the airline. Please include any special seat requirements on this list. We will request your wishes but these cannot be guaranteed. Group seats will be assigned at the time of ticketing. All seat requests or changes must be done at the airport upon check-in, all seats are a first come first serve basis. The airline will block seats next to one another (if available) for groups.

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## **Check in:**

For most flights, passengers can check in for their flight online 24 hours prior to their departure.

## **Airline Tickets:**

Airline tickets will be forwarded to the group leader approx. 2-3 weeks prior to departure after the final names have been supplied to us by the group leader and we have received full payment from all travelers. When airline tickets are sent, we will also include instructions on how, when and where the group passengers can check in and how to make flight changes while traveling if necessary. Groups will check in at the airport, allow for 3 hours prior to departure.

## **Information for flights in case of flight changes or cancellations:**

Please note that your group is booked through the group departments of airlines under group fare guidelines and conditions. Many times, we must go through the group department of the airline to change flights for the group or individual passengers, etc. Therefore, please follow these guidelines with any flight cancellations or changes during the trip.

- In case of any flight delays that will result in missing a connection or any flights that are cancelled, always first work with an airline representative at the airport to fix the issue and get the group on other flights.
- If any individuals want to change flights (dates only, routing changes not permitted), then individuals should contact the airline first to see if the change can be made. If the change cannot be made by the airline, contact us and we will contact the airline group department and attempt to make the change. Please note that the group departments of airlines are closed on the weekends, so we have some limitations.

## **Sightseeing activities/excursions:**

In your original proposal you'll find the excursion options we offer (see your team website page as well as below in the document). We offer the service to pre-book 1 or more of these excursion options but not later than **90 days** prior to departure.

## **Referees and linesmen:**

For your games a referee will be provided. It is common that teams must provide their own linesmen, so please be prepared for this.

## **Day by Day Itinerary**

Putting together your day-by-day itinerary is a complicated process since there are various items/tour components to take into consideration which makes it a multi-step process.

1. We create a provisional itinerary which will be similar to the itinerary included in the proposal you received from us before booking your tour. After that, we would like to know at least 90 days before departure which specific excursions your group would like to book. We will not be able to book these excursions right away because we need to wait for the game schedule which will be available approx. two weeks before departure. So, they are subject to availability at that time.
2. Then we start working on your team's game schedule.

It is common that we won't know your team's game schedule until approx. 1-3 weeks prior to your departure because:

- a) Many international teams - local teams at your travel destinations - will only find out 3-4 weeks prior to your tour dates what kind of league games they need to play and when they are available to play against your team.
- b) Many of the clubs in Europe use community/municipal fields and these cities won't release these fields 2-3 weeks prior to the assigned games.

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c) Pro game visits. If you are traveling during the soccer season, we don't know ahead which pro teams will advance to the Champions League. Based on the outcome they might change their league games from Saturday to Sunday or vice-versa. We also need to wait what the TV stations determine about which pro games will be played Saturday and which games will be played Sunday (flex scheduling). This will be determined approx. 2-3 weeks prior to the schedule matches.

d) After we are set with the pro games and your games are assigned, we need some additional days to plan the excursions you would like to have pre booked.

This is all time consuming since it is a lot like a puzzle which will come together bit by bit/piece by piece. This the reason we are not able to send you the final itinerary as soon as you and your travelers would like to. We strive to have a final itinerary available between 1-3 weeks prior to departure.

For tournament tours we will post a provisional itinerary after your tour is booked. Once the tournament posts the tournament game schedule, we can insert the games in your itinerary and finalize this. We expect to have a final itinerary for these tours available between 1-2 weeks prior to departure depending how fast the tournament posts their game schedule.

### **People not booking arrangements through Premier International Tours:**

Please be aware that we cannot provide any transportation from or to the airport or for any pre-arranged group tour activities (sightseeing excursions, etc.) or any transportation arranged for the group for individuals which did not book the tour package with Premier International Tours. Because of liability/law issues with our suppliers (Bus Company, etc.) persons who booked their own flights and accommodation are not allowed to just join the group on bus transfers arranged for the group.

If you have anyone who wants to join the group later in the booking stage, please contact us no later than **90 days before the departure** date and we will try to accommodate the requests.

### **General Participation Conditions:**

We again strongly encourage your participants to review the General (Cancellation) Conditions and General Information document on your group website page to make sure all participants are aware of/understand these conditions to avoid any misunderstandings.

### **Final payment:**

Please notice that delayed payments (within 6 weeks prior to departure) must be done by cashier's checks. We will release the travel documents and travel information after receipt of full payment of ALL travelers.

### **Group arrangements:**

This is a group tour arrangement. The participant prices are based on the number of people traveling. If this number goes up or down the participant prices will be adjusted as per your proposal.

### **Passports:**

We encourage you to start working on your passport as soon as possible. Current wait times to get your passport are longer than usual. Passports need to be valid 6 months from your return date. More information about passports and visas can be found at our Tour Preparation Guide - [click here](#).

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**Documents you will receive from us:**

- Final itinerary: 1-3 weeks prior to departure.
- Airline tickets: 2-3 weeks prior to departure.

Should you have any questions please do not hesitate to contact me.

Yours in Sports,  
Loek van Zijl  
President L & J Group, Inc. DBA Premier International Tours

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## SIGHTSEEING IN BARCELONA

Recommend excursion(s) to pre-book:

- SAGRADA FAMILIA

### 1) CAMP NOU

Price: ADULTS \$38.00 (Under 13's + Students \$30.00)

Visit the Home of Barcelona FC: the away team changing room, the players' tunnel, the dugouts, the press room, commentators box, and of course, the Museum. The Museum is the most modern football museum thanks to its interactive wall spaces, large scale audiovisual displays, and an extensive display of objects to explain the history of FC Barcelona and understand the values that make Barça "més que un club" - "more than a club".

### 2) SAGRADA FAMILIA

Price: \$38.00 pp Fully Guided Group Tour (Includes a Tour Guide)

The unfinished Cathedral by Gaudi, the expiatory church of La Sagrada Família, is a work on a grand scale which began on March 19, 1882 from a project by the diocesan architect, Francisco de Paula del Villar (1828-1901). At the end of 1883 Gaudí was commissioned to carry on the work, a task which he did not abandon until his death in 1926. Since then different architects have continued the work after his original idea.

**Important note:** Once your group decides to pre-book this excursion, we do require an official letter from your club, school or university. Please feel free to ask a sample letter from us. Secondly, we cannot guarantee that we will be able to get admission tickets for this site.

### 3) MONTSERRAT MOUNTAINS

Price: Rack Railway Return Prices: Adult \$15.00 (Under 13s \$9.00), Santa Cova Funicular Return Prices: Adult \$13.00 (Child \$4.00) and Sant Joan Funicular Return Prices: Adult \$8.00 (Child \$8.00). Pre-booking is not available. Montserrat is a multi-peaked mountain located near the city of Barcelona. It is well known as the site of the Benedictine abbey, Santa Maria de Montserrat, which hosts the Virgin of Montserrat sanctuary and which is identified by some with the location of the Holy Grail in Arthurian myth. The mountain is composed of strikingly pink conglomerate, a form of sedimentary rock, and Montserrat is Spain's first National Park.

### 4) MAGIC FOUNTAIN

Prices: Free

The Magic Fountain of is a fountain located at the head of Avenida Maria Cristina in the Montjuïc neighborhood of Barcelona. The fountain is situated below the Palau Nacional on the Montjuïc hill and near the Plaça d'Espanya. The fountain, like most of the surrounding developments, was constructed for the 1929 Barcelona International Exposition.

### 5) CASTELL DE MONTJUIC

Prices: \$8.00 per person, U16 free – Guided Tour: \$11.00

Barcelona's Montjuïc is a broad shallow hill to the southwest of the city center. The eastern side of the hill is almost a sheer cliff, giving it a commanding view over the city's harbor immediately below. The top of the hill was the site of several fortifications, the latest of which the Castle of Montjuïc remains today. The fortress largely dates from the 17th century, with 18th-century additions. It served as a prison, often holding political prisoners, until the time of General Franco. The castle was also the site of numerous executions. On different occasions during the Spanish Civil War, both Nationalists and Republicans were executed there, each at the time when the site was held by their opponents. The Catalan nationalist leader Lluís Companys i Jover was also executed there in 1940, having been extradited to the Franco government by the Nazis.

### 6) LA RAMBLA & BOQUERIA MARKET

Prices: Free

This busy street is just for pedestrians and is lined with outdoor markets, shops, restaurants, and cafes. La Boqueria is a large public market in the Ciutat Vella district of Barcelona, and one of the city's foremost tourist landmarks, with an entrance from La Rambla, not far from the Liceu, Barcelona's opera house. The market has a very diverse selection of goods.

Prices and availability for these excursions may change a little by the time of booking