

Eastlake High School
Gibby Widner

March 12, 2024

We are pleased to confirm all your team's arrangements for your tour to Europe. Please discuss and/or share the contents of this with all your participants. This is very important, and all your participants should understand its contents.

Accommodation, meals, and sport:

December 29, 2024 - January 1, 2025 - England - Manchester

Teams: One team H.S. Girls 15-19 years
One team H.S. Boys 15-19 years

Sport program: 1 game per team (3 games total per team for the whole tour).

Accommodation: Off the M60 motorway, this modern 3-star hotel is 5 miles from the shops and restaurants of Trafford Center, and 7 miles from Manchester city center. The rooms – mostly twin rooms - feature free Wi-Fi, flat-screen TVs and desks, plus tea and coffeemaking facilities. Hotel amenities include a restaurant, a lounge/bar and a garden terrace. There's also a fitness center. We have booked a number of rooms for 1, 2 and 3 people per room.

Please be aware that rooms/beds in Europe are smaller than we are used to in the USA. Double beds are approx. 62x78 inches, single beds are approx. 36x78 inches.

Meals: Daily breakfast and dinner are included.

First meal: Dinner – December 29, 2024

Last meal: Breakfast – January 1, 2025

All meals will be served in the hotel.

Wi-Fi costs: Free of charge

January 1 – January 5, 2025 - England - London

Teams: One team H.S. Girls 15-19 years
One team H.S. Boys 15-19 years

Sport program: 2 games per team (3 games total per team for the whole tour).

Accommodation: In a commercial area outside the city center, this 4-star hotel is also a short trip away from some of London's most famous landmarks. Rooms offer free Wi-Fi, flat-screen TVs and minifridges, plus tea and coffeemaking facilities. Amenities include a casual Italian restaurant and a cafe/bar, along with a gym. We have booked a number of rooms for 1, 2 and 3 people per room.

Please be aware that rooms/beds in Europe are smaller than we are used to in the USA. Double beds are approx. 62x78 inches, single beds are approx. 36x78 inches.

PREMIER INTERNATIONAL TOURS

Meals:	Daily breakfast and dinner are included.
First meal:	Dinner – January 1, 2024
Last meal:	Breakfast – January 5, 2025
	All meals will be served in the hotel.
Wi-Fi costs:	Free of charge

The above-mentioned accommodations may require a cash/credit card damage/security deposit in local currency (approx. \$ 100.00-\$400.00) from the group upon arrival and check in, so please be prepared for this. This deposit is refundable upon check out provided there is no damage to the accommodation/rooms.

Please note that drinks (such as bottled water, sodas) during the meals are not included. We have requested that our groups be served tap water on the table, however, in some countries this might not be offered. For breakfast tea and coffee are included and in most cases milk & juice.

Participant prices as per original proposal

Participant price boosters staying at the hotel – sharing a triple = \$ 3,041.00 plus \$ 121.00 annual price increase = \$ 3,162.00

Participant price boosters staying at the hotel – sharing a double = \$ 3,041.00 plus \$ 121.00 annual price increase plus \$ 105.00 double room supplement is = \$ 3,267.00

Participant price boosters staying at the hotel – single room = \$ 3,041.00 plus \$ 121.00 annual price increase plus \$ 385.00 single room supplement is = \$ 3,547.00

Guide services:

A representative (tour manager) will be with each team throughout your stay. This person is the main contact between your group and Premier International Tours. If problems arise, please discuss these with the tour manager first before you call our offices since they are on the ground and more able to resolve issues at the destinations. Your representative will help plan your daily schedule and help in the event of any unforeseen problems or changes. This representative is not a professional city tour guide(s), although he/she will have general knowledge of the cities you are staying in and the surrounding areas. Please find below a job description of our representatives.

- Be with the group from arrival till the last evening. Join them during transfers to the accommodation, location where meals are served, fields, game events and excursions.
- Discuss the program in advance with club contact. Create a good relationship with the club contact and driver (if the group has a private bus available).
- Translate where necessary.
- Make sure the group behaves correctly; attend opening, finals, award ceremonies, and other organized activities.
- Mediate in case of damage or conflicts with/to accommodation, buses, etc. Make sure to make a report on this.
- Support the group in case of visit police station (theft) and/or hospital.

It is very important that the group leader sits down with the guide upon arrival and discusses the daily program and sightseeing activities planned. Then, during the trip the group leader should also discuss each day with the guide the program for the next day in case of any last-minute changes so the guide can communicate any changes to other parties (hotel staff for meals, bus driver, etc.)

Please note that it is customary to tip the guide at the end of the trip if the guide has done a good job. We highly recommend collecting approx. \$3.00-\$5.00 per person per day (local currency) for each guide for the trip.

Ground transportation:

During your stay, a private bus/buses will be available exclusively for your group. The motor coach can be used for excursions and all local transportation (such as transfers to/from the friendly game locations and for sightseeing). You have a maximum of 700 kilometers available. The following restrictions have been set by the European transportation departments:

The bus driver can drive a maximum of 9 hours per day and can be on duty for 12 hours (so 3 hours wait/rest time during a day). Twice a week the driver may use the bus for 10 hours. This is mostly used for long transfers from country to country.

- Each day the bus driver must have an 11-hour rest period between his transportation duties.
- During transfers every 4 hours the driver must make a 45-minute required rest stop.

It is also customary to tip the bus driver if you have a private bus throughout the trip and the same bus driver throughout the trip. We recommend approx. \$2.00 - \$3.00 per person per day (local currency) for this, see below for when you have different bus drivers:

- If you only have the driver one day and no special services – tipping isn't necessary.
- If you have a driver for 2 or more days – highly recommend tipping.
- You can ask the tour manager to check with the driver on day one if they will be with you the whole trip and if not, they can confirm when the change will be made. Based on this you can tip accordingly.

Air transportation/flights:

We have booked the following flights for your group:

30 Seats:

UA 6038	28DEC	ELP-IAH	12:00PM – 3:00PM
UA 0880	28DEC	IAH-LHR	4:25PM – 7:25AM (29DEC)
UA 879	05JAN	LHR-IAH	10:05AM – 2:45PM
UA 6367	05JAN	IAH-ELP	4:34PM – 5:44PM

35 seats:

UA 6154	28DEC	ELP-IAH	8:00AM – 11:00AM
UA 0880	28DEC	IAH-LHR	4:25PM – 7:25AM (29DEC)
UA 0004	05JAN	LHR-IAH	12:35PM – 5:15PM
UA 6329	05JAN	IAH-ELP	7:55PM – 9:05PM

Individual deviations/flight changes and upgrades before departure: If any individual traveler needs a deviation (earlier flight departure than the group or later flight return than the group) this needs to be requested as soon as possible. We can't accept any deviations after **September 29, 2024**. Every airline charges a standard deviation (change) fee of **\$150.00** per person plus a possible increase in fare on the requested deviation/changed flight. All deviation requests are subject to availability of flights. Please note that airlines allow only a maximum of 10-20% of the group to deviate (percentage depends on the specific airline) and the deviations must be done with the same airline as the group. Deviations can be made for either the return flight only or outbound flight only (depending on the specific airline) but not both. Only a select few airlines allow routing changes on deviations so routing changes are also subject to the conditions of the specific airline used for the group flights.

Because this is a group booking which has group conditions, individual requests to upgrade to business/first class may not be allowed by the airline and are subject to availability and pricing at the time of the request. We can request this on an individual basis.

Seat assignments:

Around **August 30, 2024**, we will send the team manager or coach a list to check the official names (as per passport) for the airline. Passengers can add seat requests to this spreadsheet such as 'window seat' or 'aisle seat' or who wants to be seated together. These requests **cannot** be guaranteed. The airline will typically assign seats at the time of ticketing, but we will have additional information once the tickets are issued. Passengers may be able to access their reservation using their PNR/Record Locator and last name online at the airline's website ([United Airlines](#)) to change their seating assignments. Some airlines may only allow seat change requests at check in at the airport on the departure day – this will be advised when we send the e-tickets to the group leader.

Check in:

Passengers may be able to check in for their flight online 24 hours prior to their departure. In some cases, the airline may not allow online check-in and require the whole group to check in at the airport on departure day. This will be confirmed when we send e-tickets to the group leader.

Airline Tickets:

Airline (e)tickets will be forwarded to the group leader approx. 2-3 weeks prior to departure and we have received full payment from all travelers. When airline tickets are sent, we will also include instructions on how, when and where the group passengers can check in and how to make flight changes while traveling if necessary. Make sure to check in at the airport, allowing 3 hours prior to departure.

Information for flights in case of flight changes or cancellations:

Please note that your group is booked through the group departments of airlines under group fare guidelines and conditions. Many times, we must go through the group department of the airline to change flights for the group or individual passengers, etc. Therefore, please follow these guidelines regarding any flight cancellations or changes during the trip.

- Cancellations or Delays: If your group encounters cancellations or delays, seek help from the gate agents or airline staff immediately! At this time, your tickets are now in airport control and the airline staff at the airport have full authority of the records to provide alternative flight options and accommodations and are responsible for assisting your group! Do not leave the airport until your group has been re-accommodated and all travelers are accounted for.
- Connections: If you have tight connections, concerns with making your connections, or missed a connection, seek help from a gate agent immediately. The airline staff will again have control of your tickets and are responsible for assisting you on your day of travel disruptions.
- If any individual wants to change flights on the day of departure (dates only, routing changes not permitted), then individuals should contact the airline first to see if the change can be made. If the change cannot be made by the airline, contact us and we will contact the airline group department and attempt to make the change. Please note that the group departments of airlines are closed at the weekends, so we have some limitations.
- Missing Baggage: Travelers must file claims with the airline staff at the airport immediately and provide a personal cell phone number for the airline to reach them directly.

Sightseeing activities/excursions:

Included below are the excursion options we offer. We offer the service to pre-book 1 or more of these excursion options but not later than **August 30, 2024**.

Day by Day Itinerary

Putting together your day-by-day itinerary is a complicated process since there are various items/tour components to take into consideration which makes it a multi-step process.

1. We have created a provisional itinerary which will be similar to the itinerary included in the proposal you received from us before booking your tour. After that, we would like to know by **August 30, 2024**. We will not be able to book these excursions right away because we need to wait for the game schedule which will be available approx. two weeks before departure. So, they are subject to availability at that time.
2. Then we start working on your team's game schedule.
It is common that we won't know your team's game schedule until approx. 1-3 weeks prior to your departure because:
 - a) Many international teams - local teams at your travel destinations - will only find out 3-4 weeks prior to your tour dates what kind of league games they need to play and when they are available to play against your team.
 - b) Many of the clubs in Europe use community/municipal fields/courts and these cities won't release these fields/courts until 2-3 weeks prior to the assigned games.
 - c) After your games are assigned, we need some additional days to plan the excursions you would like to have pre-booked.

This is all time consuming since it is a lot like a puzzle which will come together bit by bit/piece by piece. This the reason we are not able to send you the final itinerary as soon as you and your travelers would like. We strive to have a final itinerary available between 1-3 weeks prior to departure.

Referees:

For your games, a referee(s) will be provided.

People not booking arrangements through Premier International Tours:

Please be aware that we cannot provide any transportation from or to the airport or for any pre-arranged group tour activities (sightseeing excursions, etc.) or any transportation arranged for the group for individuals which did not book the tour package with Premier International Tours. Because of liability/legal issues with our suppliers (Bus Company, etc.) people who booked their own flights and accommodation are not allowed to just join the group on bus transfers arranged for the group.

If you have anyone who wants to join the group later in the booking stage, please contact us **no later than September 29, 2024**, and we will try to accommodate the requests.

General Participation Conditions:

We again strongly encourage your participants to review the General (Cancellation) Conditions and General Information document on your group website page to make sure all participants are aware of/understand these conditions to avoid any misunderstandings.

Final payment:

Please note that delayed payments (within 6 weeks prior to departure) must be made by cashier's checks or credit cards. We will release the travel documents and travel information after receipt of full payment of **ALL** travelers.

PREMIER INTERNATIONAL TOURS

Group arrangements:

This is a group tour arrangement. The participant prices are based on the number of people traveling. If this number goes up or down the participant prices will be adjusted as per your proposal.

Documents you will receive from us:

- Final itinerary: 1-3 weeks prior to departure.
- Airline tickets: 2-3 weeks prior to departure.

Should you have any questions please do not hesitate to contact me.

Sincerely yours,

Loek van Zijl
President Premier International Tours

SIGHTSEEING IN LONDON

Because of your soccer program we recommend only booking 1-2 excursions. Recommend excursion(s) to pre-book:

- WINDSOR CASTLE
- LONDON STADIUM TOUR

1) **LONDON STADIUM TOURS 2024**

Price Wembley: Adults \$40.00 (16 and under \$26.00)

Price Emirates: Adults \$46.00 (15 and under \$31.00)

Price Stamford Bridge: Adults \$67.00 (15 and under \$44.00)

2) **THE LONDON EYE - 2024**

Price: \$45.00 (15 and under \$41.00) Book online

The London Eye is a giant Ferris wheel on the South Bank of the River Thames in London, England. The entire structure is 35 meters (443 ft) tall, and the wheel has a diameter of 120 meters (394 ft). It is the tallest Ferris wheel in Europe, and includes a 30-minute rotation, Samsung interactive capsule guides, and entry to 4D cinema experience.

3) **TOWER OF LONDON - 2024**

Price: \$48.00 (15 and under) \$27.00

The massive White Tower is a typical example of Norman military architecture, whose influence was felt throughout the kingdom. It was built on the Thames by William the Conqueror to protect London and assert his power. The Tower of London – an imposing fortress with many layers of history, which has become one of the symbols of royalty – was built around the White Tower.

4) **WINDSOR CASTLE - 2024**

Prices: Adults \$42.00 Young person (18-24) \$26.00 (17 and under) \$22.00.

A visit to the Castle includes the State Apartments, St George's Chapel, and Queen Mary's Dolls' House. Windsor Castle is a royal residence at Windsor in the English county of Berkshire. The castle is notable for its long association with the British royal family and for its architecture.

6) **LONDON DUNGEONS 2024**

Prices: Adults \$47.00 (15 and under \$38.00)

The London Dungeon is a London tourist attraction which recreates various gory and macabre historical events in a gallows humor style aimed at younger audiences. It uses a mixture of live actors, special effects, and rides.

7) **HARRY POTTER TOUR 2024**

Prices: Adults \$73.00 (15 and under \$55.00)

People all over the world have been enchanted by the Harry Potter films for over a decade. The wonderful special effects and amazing creatures have made this iconic series beloved to both young and old – and now the doors are open for everyone at the studio where it first began. From breathtakingly detailed sets to stunning costumes, props, and animatronics, Warner Bros. Studio Tour London provides a window into making the most successful film series of all time.

Prices and availability for these excursions may change at the time of booking.

SIGHTSEEING IN NORTHWEST ENGLAND

Because of your soccer program we recommend only booking 1 excursion. One stadium tour (Old Trafford) is already included in the tour package. Recommend excursion(s) to pre-book:

- NATIONAL FOOTBALL MUSEUM

1) STADIUM TOURS

Price Etihad: Adult \$42.00, 16 and Under \$29.00
(Also includes City Football Academy Tour)

Price Anfield: Adult \$27.00, Students \$21.00, 16 and under \$17.00

2) NATIONAL FOOTBALL MUSEUM

Price: Adult \$20.00, 15 and Under \$14.00

The National Football Museum is a museum at the Urbis building in Manchester city center founded to preserve, conserve and interpret several important collections of association football memorabilia. The museum was originally situated in Deepdale, Preston, Lancashire, but moved to Manchester in 2012.

3) IMPERIAL WAR MUSEUM

Price: Free

Visit the award-winning IWM North to discover powerful stories that reveal how war shapes lives, from a soldier's last letter home to the twisted steel of New York City's World Trade Center. Housed in Daniel Libeskind's iconic building representing a globe torn apart by conflict, IWM North offers a free day out like no other.

4) TRAFFORD CENTER

Price: Free

The Trafford Centre is a largest indoor shopping center in Western Europe and leisure complex in Greater Manchester, England. Situated in the Metropolitan Borough of Trafford, the Centre is situated close to the Trafford Park industrial estate and lies approximately five miles west of Manchester city center.

5) THE BEATLES MUSEUM

Price: Adult \$25.00, 16 and Under \$13.00

The Beatles Story is a visitor attraction dedicated to the 1960s pop group The Beatles in Liverpool, England.

5) BLACKPOOL PLEASURE BEACH

Price: Vary due to season and opening times

Blackpool Pleasure Beach is an amusement park and resort situated along the Fylde coast in Blackpool, Lancashire, England. It is one of the top twenty most-visited amusement parks in the world.

5) JORVIK VIKING MUSEUM- YORK

Price: Adult: \$15.00, 16 and Under \$12.00

Visitors are taken back to 5:30 pm 25 October 975 AD in a time-capsule, and then embark on a tour of a reconstructed Viking settlement which includes Viking voices speaking in Old Norse, as well as aromas and "life-like animated figures, made by laser technology from skeletons found on the site." [3] Beyond this is an extensive museum area, which combines an exhibition of some 800 finds from the site with interactive displays and the opportunity to learn about tenth-century life and to discuss it with "Viking" staff. Among the exhibits is a replica of the Coppergate Helmet, which was found near the site of the center and is now in the Yorkshire Museum.

Prices and availability for these excursions may change a little by the time of booking